



Congressman Ed Case

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MILITARY ACADEMY FACT SHEET

This fact sheet will familiarize you with the procedures and requirements to apply for a Congressional nomination to a United States Service Academy. Please read it carefully and retain it for future use.

ACADEMIES

Individuals may be nominated to the following military academies:

U.S. Air Force Academy
Colorado Springs, Colorado 80840
<http://www.usafa.af.mil>

U. S. Merchant Marine Academy
Kings Point, New York 10996
<http://www.usmma.edu>

U.S. Military Academy
West Point, New York 10996
<http://www.usma.edu>

U.S. Naval Academy
Annapolis, Maryland 21402
<http://www.usna.edu>

Additional information can be obtained by writing to the admissions office of the respective academies at the addresses listed above.

The U.S. Coast Guard Academy does not participate in the Congressional nominating system. Interested individuals may write directly to the academy in care of: Director of Admissions, U.S. Coast Guard Academy, New London, Connecticut 06320

ELIGIBILITY REQUIREMENTS

An individual must meet four basic eligibility requirements as of July 1st of the year he or she is to be admitted.

1. Be at least 17 but not yet 22 years old;
2. Be a U.S. Citizen;

3. Not be married, pregnant, or have a legal obligation to support a child; and
4. Be a child of parents or legal guardians who have bona fide legal residence in the State of Hawai'i.

NOMINATING SYSTEMS

Each U.S. Senator or Representative may have up to five (5) appointed cadets in attendance at each of the three service academies (Air Force, Military and Naval) at one time. Consequently, the number of vacancies open to each congressional members varies annually depending upon how many previously-appointed cadets are still enrolled in an academy. Ten candidates will be selected for nomination to compete for each vacancy. If no vacancies are available, you may reapply in the following year or choose to file an application at another academy. At the Merchant Marine Academy, ten nominees will be submitted to compete for the state quota for four.

The nomination method will be the “principal with competing alternates” method. This method of nomination provides for designation of the principal nominee by the Member of Congress. The other nine ranked nominees are submitted to the academy for evaluation and will compete as alternates by rank. If the principal nominee does not qualify, alternates will compete for the vacancy by rank. Selection is based on merit as determined by the evaluation and ranking.

You are urged to apply to every nominating authority which your eligibility allows (i.e. U.S. Senators, U.S. Representatives, Presidential, Vice-Presidential, children of deceased or disabled veterans, etc.). A full listing of the various sources is available in the academies' catalogues.

APPOINTMENTS

A nomination **is not** an appointment. Only after the nominee meets the selected academy's rigorous scholastic, physical and medical standards will the academy appoint that individual.

PRE-CANDIDATE FILE

Applicants are **required** to initiate a pre-candidate file with each academy they wish to attend as soon as an application for consideration of a nomination is filed with Representative Ed Case. The academy will, in turn, provide catalogues and other information to each prospective applicant.

PROCEDURES

Each Congressional office has designed an application procedure to meet its own needs and standards. Carefully study and follow the instructions of each office. To request a nomination from Congressman Ed Case, the following information must be submitted to him by December 1st:

1. **APPLICATION FORM.** The enclosed application form must be completed and returned before the deadline. Formal candidacy is established upon receipt of the application form.
2. **OFFICIAL HIGH SCHOOL TRANSCRIPT (INCLUDING GRADE POINT AVERAGE AND NUMERICAL CLASS RANK - PERCENTILES NOT ACCEPTABLE)/COLLEGE TRANSCRIPT.**

11th Graders: Final junior grades must be submitted. If you apply before this information is available, it is your responsibility to request your guidance counselor to send an up-to-date transcript and to keep your records current.

12th Graders: Grades must include up till last semester attended.

Post Graduates (Those in College): Complete grades in high school and up till last college semester.

3. **SCHOLASTIC APTITUDE TEST (SAT) OR AMERICAN COLLEGE TESTING (ACT) SCORES.** Applicants are strongly recommended to retake the exam to improve their scores, insofar as these tests are relied upon heavily to determine an applicant's qualifications. The highest scores will be counted.
4. **TWO LETTERS OF RECOMMENDATION.** One letter must be from your teacher, school principal, or counselor. The second letter can be from any person of your choice. Each person should know you well enough to attest to your character, interests and activities, and your general reputation in the community. Additional letters are not necessary.
5. **ESSAY.** In a double-spaced, single page, typed essay, describe your activities, interest, goals, and reasons for wanting to attend the academy.

DEADLINE

All documents must be received by December 1st. You are encouraged to call 808-541-1986 should you have any questions. All correspondence regarding the service academies should be sent to the following address:

Congressman Ed Case
Hawai'i, Second Congressional District
5-124 Prince Kuhio Federal Building
Honolulu, Hawai'i 96850